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| 1. Incident description Risk AssessmentBrief description of what’s happened Précis of Incident Supporting information including location, time of day, weather etc  |

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| 2. Information sources Chemdata / CIRUS ERG Dangerous Goods List MSDS Placards and labelling Product manufacturer  |

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| 3. Quantify the scale of the incident Large scale / Small scale Quantities involved Estimate worst case scenario Estimate extent of hazard zones Potential for harm  |

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| 4. Identify the hazards Chemical hazards Physical hazards Reactions with other substances Condition of containment system How far will material spread?  |

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| 5. Interpret the physical properties Interpret relevant physical properties Predict the likely behaviour of the substance Effect of weather conditions  |

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| 6. Identify who/what is at risk  |

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| From what?  |

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| Risk Rating  |

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| Firefighters |  | L | M | H |
|  |  | L | M | H |
|  |  | L | M | H |
|  |  | L | M | H |
| Other emergency responders |  | L | M | H |
|  |  | L | M | H |
|  |  | L | M | H |
|  |  | L | M | H |
| Public |  | L | M | H |
|  |  | L | M | H |
| Other |  | L | M | H |
|  |  | L | M | H |
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| 7. Level of personal protective equipment, contamination risk and decontamination strategy Select appropriate personal protective equipment for each task Exposure conditions Identify contamination risk Identify decontamination method  |

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| 8. Risk control measures Tactics Safe approach Cordons, inner and outer Crew size Firefighting media Public safety considerations and evacuation Vapour cloud dispersal / suppression  |

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| 9. Environmental protection measures Identify environmental vulnerability Identify pollution pathways Source, pathway, receptor Pollution control strategy NOTE: Hierarchy of control  |

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| 10. Liaison (What agencies and why) Police, ambulance Environment agency Water company Public Health EnglandLocal Authority Specialist companies Hand-over and incident closureNOTE: Responsible person/agency  |

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| 11. Post incident considerations Safe disposal/repatriation of personal protective equipment and equipment Product recovery Debriefs (on-site, off-site, multi-agency) Medical aftercare, occupational health Personal exposure records Investigation (eg learning lessons, enforcement action and cost recovery)  |

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| NAME OF OFFICER  |

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| DATE AND TIME  |

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